

# 10 Free Contractor Invoice Templates (2026)

10 free contractor invoice templates for HVAC, roofing, plumbing, electrical, landscaping & remodeling. Copy-paste line items + email/SMS scripts to get paid faster.

## What are contractor invoice templates?

A contractor invoice template is a reusable layout that already includes the fields you need to get paid: customer info, job details, line items, taxes, and payment terms. Instead of rebuilding invoices in Word or Excel, you fill in a template and send it by email or SMS.

- Works for one-off jobs and recurring maintenance agreements
- Helps bookkeepers and office staff stay consistent across techs and trades
- Makes it easy to graduate to automated invoice reminders later

## Anatomy of a contractor invoice (what to include)

### Copy/paste contractor invoice templates

Start with this text-based invoice template, then drop it into Word, Google Docs, Google Sheets, Excel, or your existing estimating/invoicing tool. Replace the placeholders with your info.

To build a spreadsheet version, turn the line item section into a table with columns for Description, Qty, Rate, Amount, then let the sheet calculate subtotals and taxes automatically.

### Trade-specific contractor invoice template snippets

Swap in these line-item blocks so your invoices sound like the work you actually perform.

If you're building your own contractor invoice templates in Sheets, keep these snippets in a hidden tab and copy/paste them as needed.

### Email & SMS scripts to send invoices and reminders

Sending a clean invoice template is half the battle. The other half is the message that goes with it. Use these contractor-friendly scripts and tweak for your tone.

#### Email: sending the invoice

#### SMS: quick invoice link

#### Optional reminder (manual)

When you're ready to stop sending these manually, turn on Smart Invoice Reminders for Day 3/7/14/30 follow-ups that plug directly into your BuildFolio jobs.

## From contractor invoice templates to AI-driven invoices

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Templates are a great starting point. But as you grow, invoices should build themselves from your quotes, change orders, and job photos. That's what BuildFolio is for.

## Contractor invoice templates FAQ

### Related Templates & Resources

#### **Stop rebuilding invoices from scratch.**

Use these contractor invoice templates today, then let BuildFolio automate the rest with 1-Click Final Invoice and Smart Invoice Reminders.

## Stop Guessing Your Margins

Quote Smarter. Close Faster. Keep More.

Try BuildFolio free at [build-folio.com](https://build-folio.com)

Free / \$39 per month Pro